2014–15 Graduate Studies Catalog

College of Arts & Sciences

national origin, or disability. Inquiries or complaints related to any of these areas should be addressed to the appropriate individuals identified below.

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Services for Students

Academic Advising

The Academic Advising Center coordinates the undergraduate and graduate advising system. This office provides students with information about academic programs as well as special study opportunities; it also administers registration for graduate degree programs.

Contact Information:
Web: www.webster.edu/advising
Toll Free: 800-982-3847
Phone: 314-968-6972
Email: advising@webster.edu

Academic Resource Center

The Academic Resource Center provides academic resources, support, advocacy, and access through relationships that empower students across the worldwide Webster University community. The ARC helps students succeed at Webster in a number of ways including the following:

The Writing Center provides a friendly, welcoming place where writers receive one-on-one coaching in order to become independent writers and demystify the writing process. Trained coaches help students through the process of writing a paper. Information about how to schedule appointments can be found on the ARC webpage as well as online resources and helpful writing tips. The Online Writing Center draws on a group of faculty and other writing experts to offer writing coaching to students unable to meet face-to-face. Papers can be submitted via the "Writing Assistance" link in a course's WorldClassRoom template or by following the instructions on the Online Writing Center's website accessible through webster.edu/arc.

The Tutoring program provides a pool of capable tutors who can work one-on-one with students to help them achieve greater confidence, independence and success as learners. Individual peer tutoring is available by appointment for both short-term "catch-up" and for ongoing support. Online tutoring is also accessible to Webster University students in high demand graduate level classes.

The ARC's **Testing Center** proctors rescheduled tests with an instructor's approval as well as accommodated tests and the MBA

from nearly every country in the world, Webster provides students with ample opportunity for a truly international education. To learn how Webster can broaden your horizons, explore the programs and offices below:

The Center for International Education (CIE) is a crossroads of international opportunities and activities for the University and surrounding communities. It arranges housing for the international studies major and certificate programs and serves as an information resource for faculty, staff, and students seeking international fellowships, grants, internships and other programs.
Web: www.webster.edu/cie

The Global Internship Experience (GIE) challenges aspiring young professionals to apply their academic training to the workplace through an internship placement abroad. Global internships have a transformative impact on the intern's professional and personal development as well as on host organizations and communities. Internships are available in business, communications/public relations, computer science, education, and various humanities/social science fields. The GIE works individually with participants to assess skill level and interest and to obtain an appropriate placement for each student. Internships are full-time 8 week placements offered during the summer in Missouri.
Web: webster.edu/globalinternshipexperience/index.shtml

As a leader in study abroad education, Webster understands the varying regulations governing travel and study within our network of international campuses. The friendly staff in **International Recruitment and International Services** assist Webster students from all over the world with these issues, providing help with visas, work, health services, lodging and much more.
Web: www.webster.edu/iris

The **Multicultural Center and the International Student Affairs Department** provides programs and services to students and faculty to help foster a community environment that recognizes social differences, respects cultural uniqueness, and facilitates cross-cultural interaction, learning and appreciation.
Web: blogs.webster.edu/mcisa

Walker Global Hybrid Courses are 3 credit hour courses that consist of a blend of online and immersive travel learning offered by the Walker School of Business. They are composed of 6-7 weeks of online work with a 7-10 day travel component. These courses offer students the opportunity to explore a global business, technology or management issue with online coursework plus an in-country week of company visits, guest lectures and cultural activities.
Web: http://www.webster.edu/depts/business/

International Study Opportunities for Webster Students

The Office of Study Abroad is the place to start for U.S. based students looking to study at any of Webster's international campuses and beyond. The office prepares students for their travel and connects them with the campus directors and program coordinators who will help them succeed. It's also where faculty start when they're ready to teach at another Webster international campus. A wealth of information and links to resources can be found on the Study Abroad website.

Contact Information:
Phone: 800-984-6857 or 314-968-6988
Fax: 314-963-6019
Email: worldview@webster.edu

Library

Webster University's Emerson Library offers the latest in collections, online resources and information technology. The library houses a collection of more than 300,000 volumes of books, periodicals, scripts, music scores, CDs, DVDs, Blu-Ray, and other media. Library resources are not limited to materials found in the building. At http://library.webster.edu students, faculty, and staff will discover a wealth of electronic resources. Accessible 24/7 from campus, home, or office, these valuable resources include the library's online catalog; over 150 online and full-text databases; video tutorials; Internet resources; and online services, including reference and electronic reserves.

Of course, the Library is more than just its physical and virtual presence - it is also a group of helpful, enthusiastic staff. Professional librarians offer general reference assistance in person, over the phone, or via email, and appointments can be made for in-depth help (either in person or online) from a subject specialist. Whether online or in person, come experience the library yourself!

Contact Information:
Toll Free: 800-985-4279
Phone: 314-968-7152
Email: askref@webster.edu

Military Student Information

Webster University and the U.S. Department of Defense have worked together for nearly 40 years to provide high-quality and cost-effective undergraduate and graduate programs at military installations and other locations throughout the country

Webster University's Office of Military Affairs (OMA) is committed to the continuing education needs of our military. The OMA's mission is to provide Webster's military students with access to the global Webster University network through a "single touch point." The OMA can assist military students in multiple areas, including financial aid, academic advising, academic testing, transfer credit (including our 35+ Cooperative Degree programs), grants and proposals, military alumni and military student life activities (tutoring, writing assistance, accommodation assistance).

Office of the Registrar

The Office of the Registrar submits loan deferments to lenders, certifies degree audits, sends letters of good standing, does enrollment verifications, degree verifications, transfer credit evaluations, processes transcript requests, works with GoArmyEd, registers students, processes adds, drops, and withdrawals.

Contact Information:
Toll Free: 800-987-3447
Phone: 314-968-7450
Fax: 314-968-7112
Email: registraroffice@webster.edu

Student Affairs

Student Affairs is responsible for all co-curricular programs including Career Services and Student Employment, Campus Ministry, Counseling, First Year Experience (FYE) and New Student Orientation Programs, Food Service, Housing and Residential Life, Student Health Services, Multicultural and International Student Affairs, WebsterLEADs, Student Activities, and the University Center. The Dean's office responds